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**BOARD OF TRUSTEES**  
201 S Kankakee St, Wilmington IL 60481

**Minutes**

**Policy Committee Meeting**  
**January 19, 2026**  
**6:45PM**

**Roll Call Attendance**

President Smith called roll. No quorum was required for policy committee. Trustees present Clennon, Fitzsimmons, Puracchio, Rezabek, Smith and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley.

**Call to Order**

President Smith called the Policy Meeting to order at 6:45 PM.

**Policy Review**

Communications for Staff, Paid Time Off and PLAW, Public Comment, Reference, Unattended Child, Whistleblower, and Study Pod Use.

**Adjournment**

President Smith adjourned the meeting at 6:58PM.

**Regular Monthly Meeting**  
**January 19, 2026**  
**7:00PM**

**Roll Call Attendance**

President Smith called roll and a quorum was established. Trustees present Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley.

**Call to Order**

President Smith called the meeting to order at 7:00 PM.

**Pledge of Allegiance**

The Pledge of Allegiance was said.

**Introduction of Visitors and Public Comment**

None.

**Correction to the Agenda**

None.

**Approval of Minutes of Previous Meeting and action thereon**

The November minutes were approved as presented.

### **Continued Business**

Director Meachum discussed some of the issues with the new PrairieCat On the Go app.

### **New Business – Discussion and Action**

- A. **Policy Committee Review and Amendments** – A motion was made by Puracchio, and second by Clennon, to approve as presented the Communications for Staff, Paid Time Off and PLAW, Public Comment, Reference, Unattended Child, and Whistleblower Policies, and to adopt as presented the Study Pod Use Policy. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.
- B. **FY25 Audit** - Director Meachum distributed copies of the FY25 Audit report and discussed the results. It was announced that the Library will have a new auditor for FY26.
- C. **Grant Reports** – Director Meachum discussed the three grant reports written in the past couple months.
- D. **Economic Interest Update** – Director Meachum discussed filing requirements.
- E. **Closed Session** – Decision was made not to go into closed session. Rezabek moved, second by Puracchio, to keep all closed session minutes closed. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.

### **Finance Report**

Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for November and December.

### **Payment of Bills**

Trustee Clennon moved, and second by Puracchio, to pay the November operating expenses in the amount of \$41,545.81 and the payroll expenses in the amount of \$42,462.83 and the December operating expenses in the amount of \$37,045.57 and the payroll expenses in the amount of \$43,424.13. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Rezabek, Smith, and Zolecki-Browning. Absent: Quigley.

### **Report of the Staff**

Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, and Circulation Manager Linnell submitted written reports in the packet.

### **Correspondence**

Thank you cards from staff for gift cards received in November.

### **Announcements**

None.

**Adjournment** President Smith adjourned the meeting at 7:34PM.