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**BOARD OF TRUSTEES**  
**201 S Kankakee St, Wilmington IL 60481**

**Minutes**

**Policy Committee Meeting**  
**June 16, 2025**  
**6:45PM**

**Roll Call Attendance**

President Smith called roll. No quorum was required for policy committee. Trustees present Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Zolecki-Browning.

**Call to Order**

President Smith called the Policy Meeting to order at 6:45 PM.

**Policy Review**

ALA Freedom to Read Statement, ALA Freedom to View, ALA Library Bill of Rights, Bloodborne Pathogens, Community Room Policy, Community Service Policy, Computer Use Policy, Conduct Policy, Confidentiality of Library Records, Corporate Credit Card Policy, Disposal of Surplus Materials, and Public Comment Policy,

**Adjournment**

President Smith adjourned the meeting at 6:58 PM.

**Regular Monthly Meeting**  
**June 16, 2025**  
**7:00 PM**

**Roll Call Attendance** President Smith called roll and a quorum was established. Trustees present: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Zolecki-Browning.

**Call to Order** President Smith called the meeting to order at 7:00 PM.

**Introduction of Visitors and Public Comment** Kiara Miner

**Pledge of Allegiance** The Pledge of Allegiance was said.

**Correction to the Agenda** None

**Approval of Minutes of Previous Meeting and action thereon** The May minutes will be approved at the July meeting.

### **Continued Business – Discussion and Action**

- A. Future Planning Needs** – Director Meachum discussed painting of the metal roof and touching up of the signs out front.

### **New Business – Discussion and Action**

- A. Committee Appointments** A Motion was made by Quigley, second by Rezabek, to make all committees Committees of the Whole.
- Building and Grounds: Rezabek (Chair). The Committee will meet October 20, 2025 at 6:30 PM.
  - Finance: Clennon (Chair). The Committee will meet August 18, 2025 at 6:30 PM and May 18, 2026 at 6:30 PM.
  - Policy: Puracchio (Chair). The Committee will meet September 15, 2025, January 19, 2026, and June 15, 2026.

Motion carried by voice vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith.

- B. Election of Officers** - Trustee Rezabek nominated, second by Quigley, to elect Mary Smith as Board President. Trustee Quigley nominated, second by Clennon, to elect Diana Zolecki-Browning as Board Vice-President. Trustee Smith nominated, second by Puracchio, to elect Becky Quigley as Board Secretary. Trustee Fitzsimmons nominated, second by Quigley, to elect Pam Clennon as Board Treasurer. Motion carried by voice vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith.
- C. Transfer of Funds** – A motion was made by Quigley, second by Puracchio to Approve Ordinance 25-5 Transfer of Funds as presented. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith.
- D. Ordinance 26-1 Meeting Schedule** – A motion was made by Quigley, second by Fitzsimmons to approve Ordinance 26-1 Meeting Schedule. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith.
- E. Policy Committee Report – Review an Amendment** – A motion was made by Quigley, second by Rezabek to approve the following policies as presented: ALA Freedom to Read, ALA Freedom to View, ALA Library Bill of Rights, Bloodborne Pathogens, Community Room Policy, Community Service Policy, Computer Use Policy, Conduct Policy, Confidentiality of Library Records, Corporate Credit Card, Disposal of Surplus Materials, and Public Comment Policy. Motion carried with roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith.

**Finance Report** Treasurer Clennon reviewed budget numbers. Discussed and reviewed financial reports for May.

**Payment of Bills** Clennon moved, second by Quigley, to pay the May operating expenses in the amount of \$26,748.48 and payroll expenses in the amount of \$42,670.21. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith

**Report of the Staff** Director Meachum, Adult Services Manager Sandstrom, and Youth Services Manager Prendergast submitted written reports, and Circulation Manager Linnell submitted statistic reports in the packet.

**Report of Committees** None

**Correspondence** None

**Announcements** None

**Executive Session** - Discussion and Action

To discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity” (5 ILCS 120/2c1)

Trustee Clennon moved, second by Fitzsimmons, to go into Executive Session at 7:29 PM per 5ILCS 120/2c21. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith. Trustee Clennon moved, second by Fitzsimmons, to go out of Executive Session at 8:23 PM and return to open session. Motion carried by roll call vote with 6 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, Quigley, Rezabek, and Smith.

No Action Taken.

**Adjournment** President Smith adjourned the meeting at 7:20 PM.