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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes

Policy Committee Meeting
January 20, 2025
6:45PM

Roll Call Attendance

President Smith called roll. No quorum was required for policy committee. Trustees present Clennon, Fitzsimmons, Puracchio, and Smith. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley, Rezabek, and Zolecki-Browning.

Call to Order

President Smith called the Policy Meeting to order at 6:48 PM.

Policy Review

Reference, Restore Illinois Safety, Security Cameras, Unattended Child, Whistleblower, Paid Time Off and PLAW, and Communications for Staff.

Adjournment

President Smith adjourned the meeting at 7:00PM.

Regular Monthly Meeting
January 20, 2025
7:00PM

Roll Call Attendance

President Smith called roll and a quorum was established. Trustees present Clennon, Fitzsimmons, Puracchio, and Smith. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Quigley, Rezabek, and Zolecki-Browning.

Call to Order

President Smith called the meeting to order at 7:01 PM.

Pledge of Allegiance

The Pledge of Allegiance was said.

Introduction of Visitors and Public Comment

None.

Correction to the Agenda

None.

Approval of Minutes of Previous Meeting and action thereon

The November minutes were approved as presented.

Continued Business

None

New Business

- A. Policy Committee Review and Amendments – A motion was made by Clennon, and second by Fitzsimmons, to approve as presented the Reference, Restore Illinois Safety, Security Cameras, Unattended Child, Whistleblower, Paid Time Off and PLAW, Communications for Staff. Motion carried by roll call vote with 4 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, and Smith. Absent: Quigley, Rezabek, and Zolecki-Browning.
- B. Director Meachum explained Economic Interest filing requirements.
- C. LIMRiCC IGA – A motion was made by Clennon, and second by Fitzsimmons, to approve the LIMRiCC IGA. Motion carried by roll call vote with 4 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, and Smith. Absent Quigley, Rezabek, and Zolecki-Browning.
- D. Per Capita Requirements – Director Meachum continued from November 2024 meeting and completed with the Board the Per Capita Requirements 2024. A motion was made by Clennon, second by Fitzsimmons, to approve as presented the Per Capita Requirements as reviewed. Motion carried by roll call vote with 4 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, and Smith. Absent: Quigley, Rezabek, and Zolecki-Browning.

Finance Report

Discussed and approved monthly check totals for November and December.

Payment of Bills

Trustee Clennon moved, and second by Fitzsimmons, to pay the November operating expenses in the amount of \$35,887.59 and the payroll expenses in the amount of \$39,013.78 and the December operating expenses in the amount of \$25,975.83 and the payroll expenses in the amount of \$43,423.52. Motion carried by roll call vote with 4 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, and Smith. Absent: Quigley, Rezabek, and Zolecki-Browning.

Report of the Staff

Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, and Circulation Manager Linnell submitted written reports in the packet.

Correspondence

Thank you letter from Christian Help Association for sponsoring a toy tag tree.

Announcements

None.

Closed Session

To discuss “minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06” (5 ILCS 120/2c21).

President Smith moved, second by Secretary Pro Tem Puracchio, to go into Executive Session at 7:19 PM per 5ILCS 120/2c21 and 5ILCS 120/2c1. Motion carried by roll call vote with 4 ayes.

Ayes: Clennon, Fitzsimmons, Puracchio, and Smith. President Smith moved, second by Secretary Pro Tem Puracchio, to go out of Executive Session at 7:21 PM and return to open session. Motion carried by roll call vote with 4 ayes. Ayes: Clennon, Fitzsimmons, Puracchio, and Smith. President Smith moved, second by Clennon, to keep all of the Executive Session minutes closed. Motion carried by roll call vote with 4 ayes. Ayes: Clennon, Puracchio, Rezabek, and Smith. Absent: Quigley, Rezabek, and Zolecki-Browning.

Adjournment President Smith adjourned the meeting at 7:25PM.