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BOARD OF TRUSTEES
201 S Kankakee St, Wilmington IL 60481

Minutes
Policy Committee Meeting
June 19, 2023
6:30PM

Roll Call Attendance
President Smith called roll. No quorum was required for policy committee. Trustees present Fitzsimmons, Puracchio, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Clennon, Quigley, and Rezabek.

Call to Order
President Smith called the Policy Meeting to order at 6:30 PM.

Policy Review

Adjournment
President Smith adjourned the meeting at 7:00 PM.

Regular Monthly Meeting
June 19, 2023
7:00 PM

Roll Call Attendance Secretary Pro Tem Zolecki-Browning called roll and a quorum was established. Trustees present: Fitzsimmons, Puracchio, Smith, and Zolecki-Browning. Also present: Director Meachum and Recording Secretary Scheidenberger. Absent: Clennon, Quigley, and Rezabek.

Call to Order President Smith called the meeting to order at 7:01 PM.

Introduction of Visitors and Public Comment None

Pledge of Allegiance The Pledge of Allegiance was said.

Correction to the Agenda None

Approval of Minutes of Previous Meeting and action thereon The minutes were approved as presented and will be filed for audit.
Continued Business – Discussion and Action
A. **Future Planning Needs** – Director Meachum discussed the potential property purchase for the expansion of the library to create a children’s department and study rooms. Director Meachum said in order to be fair, we will have an MAI appraisal done. At this time there is no pressure to purchase property immediately.

B. **FY24 Working Budget** – A motion was made by Zolecki-Browning second by Fitzsimmons to approve the FY24 Working Budget as amended. Motion carried by roll call vote with 4 ayes. Ayes: Fitzsimmons, Puracchio, Smith, and Zolecki-Browning. Absent: Clennon, Quigley, and Rezabek.

C. **FY24 Payroll Budget** – A motion was made by Zolecki-Browning, second by Puracchio to approve the FY24 Payroll Budget as amended. Motion carried by roll call vote with 4 ayes. Ayes: Fitzsimmons, Puracchio, Smith, and Zolecki-Browning. Absent: Clennon, Quigley, and Rezabek.

New Business – Discussion and Action
A. **Ordinance 24-1 Meeting Schedule** – A motion was made by Zolecki-Browning, second by Puracchio to approve Ordinance 24-1 Meeting Schedule as amended. Motion carried by roll call vote with 4 ayes. Ayes: Fitzsimmons, Puracchio, Smith, and Zolecki-Browning. Absent: Clennon, Quigley, and Rezabek.

B. **Policy Committee Report – Review an Amendment** – A motion was made by Zolecki-Browning, second by Smith to approve as presented ALA Freedom to Read, ALA Freedom to View, ALA Bill of Rights, Bloodborne Pathogens, Community Room, Community Service, and Unattended Child.; to approve as amended Personnel; Conduct has been tabled. Motion carried with roll call vote with 4 ayes. Ayes: Fitzsimmons, Puracchio, Smith, and Zolecki-Browning. Absent: Clennon, Quigley, and Rezabek.

C. **July 3rd Closure** – Director Meachum requested the library be closed on July 3rd as well as July 4th since July 4th is on a Tuesday this year. A motion was made by Zolecki-Browning, second by Smith to approve the July 3rd closure. Motion carried by roll call vote with 4 ayes. Ayes: Fitzsimmons, Puracchio, Smith, and Zolecki-Browning. Absent: Clennon, Quigley, and Rezabek.

Finance Report Vice President Zolecki-Browning reviewed budget numbers. Discussed and reviewed financial reports for May.

Payment of Bills Zolecki-Browning moved, second by Smith, to pay the May operating expenses in the amount of $41,234.31 and payroll expenses in the amount of $37,587.67. Motion carried by roll call vote with 4 ayes. Ayes: Fitzsimmons, Puracchio, Smith and Zolecki-Browning. Abstain: Clennon, Quigley, and Rezabek.

Report of the Staff Director Meachum, Adult Services Manager Sandstrom, Youth Services Manager Prendergast, Circulation Manager Kallan, and Tech Services Manager Dean submitted written reports in the packet.

Report of Committees None

Correspondence Award letter from Alexi Giannoulias, Secretary of State and State Librarian, regarding the FY23 Per Capita Grant.

Announcements None

Adjournment President Smith adjourned the meeting at 7:50 PM.