Minutes

TITA Hearing
November 17, 2014
7:00 PM

Roll Call Attendance Secretary Quigley called roll and a quorum was established. Trustees present: Hughes, Quigley, Smith, Vasko and Zolecki-Browning (7:08 PM). Absent: Clennon. Also present: Library Director Meachum and Recording Secretary Sanders.

Open Hearing President Smith called the hearing to order at 7:02 PM.

No one appeared.

Close Hearing President Smith closed the hearing at 7:17 PM.

Adjournment President Smith adjourned the hearing at 7:17 PM

Regular Monthly Meeting
November 17, 2014
7:15 PM

Roll Call Attendance Secretary Quigley called roll and a quorum was established. Trustees present: Hughes, Quigley, Smith, Vasko and Zolecki-Browning. Absent: Clennon. Also present: Library Director Meachum and Recording Secretary Sanders.

Call to Order President Smith called the meeting to order at 7:17 PM.

Pledge of Allegiance The Pledge of Allegiance was said.

Introduction of Visitors and public comment None

Correction to the Agenda None

Continued Business
A. Future Planning Needs—Website—Director Meachum reported that the new website design should be nearing completion and that she is looking for a local business to maintain the website after it is up and running. Director Meachum also reported that she had created a new email account for the Library Board, WPLDBoard@wilmingtonlibrary.org, and that patrons can email the Board via a link attached to each of the Trustees’ names on the Board page of the current website.
New Business

A. Ordinance 15-6 Levy—Director Meachum reported that the FY15 Levy was increased by $3,000.00 since the draft that was presented at the October meeting; the extra $3,000.00 will be levied for Professional Fees. Trustee Vasko moved, seconded by Quigley, to adopt Ordinance 15-6 Levy as presented. Motion carried by roll call vote with 5 ayes, 1 absent. Ayes: Hughes, Quigley, Smith, Vasko and Zolecki-Browning. Absent: Clennon.

B. ALA Midwinter Meeting—Director Meachum reported that she, Tech Services Manager Calhoon, Circulation Manager Butler, and Administrative Assistant Sanders are planning to attend the ALA Midwinter Meeting in hopes of finding fresh space-saving ideas, innovative library products, and new customer service techniques. Director Meachum also reported that she had enrolled Trustees Clennon, Quigley, Smith, Vasko, and Zolecki-Browning for ALA Trustee Memberships, in addition to registering them for the ALA Midwinter Meeting, since the combined rate for the two was less expensive than the non-member ALA Midwinter Meeting rate.

C. Executive Session to discuss “minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06” 5ILCS 120/2c21-- Trustee Quigley moved, seconded by Zolecki-Browning, to go into Executive Session at 7:31 PM per 5ILCS 120/2c21. Motion carried by roll call vote with 5 ayes, 1 absent. Ayes: Hughes, Quigley, Smith, Vasko and Zolecki-Browning. Absent: Clennon.

Trustee Vasko moved, seconded by Zolecki-Browning, to go out of Executive Session at 7:39 PM and return to open session. Motion carried by roll call vote with 5 ayes, 1 absent. Ayes: Hughes, Quigley, Smith, Vasko and Zolecki-Browning. Absent: Clennon.

Trustee Zolecki-Browning moved, seconded by Hughes, to keep the following minutes closed: 9/13/95, 9/25/95, 6/17/96, 4/21/97, 10/4/04, 8/27/07, and 11/18/13 and to open the following minutes: 7/1/09 and 7/9/09. Motion carried by roll call vote with 5 ayes, 1 absent. Ayes: Hughes, Quigley, Smith, Vasko and Zolecki-Browning. Absent: Clennon.

Approval of Minutes of Previous Meeting and action thereon The minutes were approved as presented and will be filed for audit.

Finance Report Trustee Hughes reviewed the October assets and liabilities, the monthly bills, and payroll.

Payment of Bills Trustee Hughes moved, seconded by Zolecki-Browning, to pay the October expenses in the amount of $27,886.44 and the payroll expenses in the amount of $25,216.72. Motion carried by roll call vote with 5 ayes, 1 absent. Ayes: Hughes, Quigley, Smith, Vasko and Zolecki-Browning. Absent: Clennon.

Report of the Staff Director Meachum, Adult Services Manager Healy, and Youth
Services Manager Matters submitted written reports in the packet. Director Meachum reported that Youth Services Manager Matters had returned from her trip to the YALSA Conference in Austin, Texas and will present a report at the January meeting. Director Meachum also reported that the Library will host cookies and hot cocoa before the Wilmington Christmas Parade on November 29, 2014.

**Report of Committees** None

**Correspondence** Two Freedom of Information Act (FOIA) requests were included in the packet.

**Announcements** None

**Adjournment** President Smith adjourned the meeting at 7:54 PM.